



NOTICE OF MEETING

**Adult Social Care and Housing Overview & Scrutiny Panel
Tuesday 16 June 2015, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

**To: ADULT SOCIAL CARE AND HOUSING OVERVIEW & SCRUTINY
PANEL**

Councillors Allen, Mrs Angell, Finch, Finnie, Harrison, Mrs McCracken, Ms Merry, Peacey and Mrs Temperton

cc: Substitute Members of the Panel

Councillors Brossard, Ms Hayes, Mrs McKenzie, Mrs Mattick and Thompson

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
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- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

AGENDA

Page No

1. **ELECTION OF CHAIRMAN**

2. **APPOINTMENT OF VICE CHAIRMAN**

3. **APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS**

To receive apologies for absence and to note the attendance of any substitute Members.

4. **MINUTES AND MATTERS ARISING**

To approve as a correct record the minutes of the meeting of the Adult Social Care and Housing Overview and Scrutiny Panel meeting held on 24 March 2015.

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5. **DECLARATIONS OF INTEREST AND PARTY WHIP**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

6. **URGENT ITEMS OF BUSINESS**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

7. **PUBLIC PARTICIPATION**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

8. **DIRECTOR'S INTRODUCTORY BRIEFING AND SERVICE PLAN 2015/16**

The Director will provide an introductory briefing in respect of the Department's role and functions, including the implementation of the Care Act 2014, with reference to the attached departmental Service Plan.

7 - 40

PERFORMANCE MONITORING

9. **QUARTERLY SERVICE REPORT (QSR)**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSR for the fourth quarter of 2014/15 (January to March 2015) relating to Adult Social Care and Housing. An overview of the first quarter of 2015/16 will also be provided.

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Please bring the previously circulated Quarterly Service Report to the meeting. The QSR is attached to this agenda if viewed online.

Panel members are asked to give advance notice to the Overview and Scrutiny Team of any questions relating to the Quarterly Service Report where possible.

10. **ADULT SOCIAL CARE ANNUAL REPORT 2014/15**

To consider the attached Adult Social Care Annual Report (Local Account) 2014/15.

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11. **ANNUAL COMPLAINTS REPORTS 2014/15 FOR ADULT SOCIAL CARE AND FOR HOUSING**

To consider the attached Annual Complaints Reports 2014/15 for Adult Social Care and for Housing.

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OVERVIEW AND POLICY DEVELOPMENT

12. **NEXT REVIEW TOPIC / WORKING GROUP**

To select the next review topic and establish a working group to undertake the review with reference to the attached 2015/16 work programme.

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HOLDING THE EXECUTIVE TO ACCOUNT

13. **EXECUTIVE KEY AND NON-KEY DECISIONS**

To consider scheduled Executive Key and Non-Key Decisions relating to Adult Social Care and Housing.

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DATE OF NEXT MEETING

The next meeting of the Adult Social Care and Housing Overview and Scrutiny Panel has been scheduled for Tuesday 15 September 2015.